

# Envisioning Justice Place-Based Grant Form

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Welcome! This is the Envisioning Justice proposal form for applying for an Envisioning Justice Place-Based Grant. These grants will be awarded to organizations from or working with communities from the following areas: East St. Louis, Decatur, Carbondale, Pontiac, Galesburg, and Urbana-Champaign. If you are not located in or around one of these six areas, please consider applying with the [Envisioning Justice Action Grant proposal form](#).

IF YOU LEAVE THIS PAGE WITHOUT SUBMITTING, ANY INFORMATION ENTERED WILL BE LOST. Therefore, we strongly recommend that you do your writing in a word processing program (e.g., Microsoft Word) and copy and paste it into the form. As you do so, please refer to [this sample application form](#) as a guide.

**REMINDER: The deadline for the Envisioning Justice Place-based Grant is 5PM CST on October 15, 2020.**

If you have any questions or problems with the application process, please reach out to Tyreece Williams at [tyreece.williams@ilhumanities.org](mailto:tyreece.williams@ilhumanities.org) for assistance or visit [envisioningjustice.org/grants2020](http://envisioningjustice.org/grants2020).

## APPLICATION TYPE

The following questions are about the Envisioning Justice project request type.

**Will you be using a Fiscal Agent for this project? \***

**Fiscal Agent Name: \***

**Fiscal Agent Address: \***

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

**Fiscal Agent Contact Name: \***

First

Last

**Fiscal Agent Contact Position/Title: \***

**Fiscal Agent Contact Email: \***

**Please upload a completed [W-9 form](#) on behalf of the Fiscal Agent. \***

 No file chosen

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## ORGANIZATION INFORMATION

The following questions are about the applying organization NOT the Fiscal Agent or Fiscal Sponsor.

**Organization Name: \***

**Department/Center/Program (if applicable):**

**Address: \***

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

**Year Founded (yyyy): \***

**Mission: \***

**Please upload a list of your organization's current Board Members, with name, organizational affiliation and title in that organization. \***

No file chosen

**# Full-Time Employees: \***

**# Part-Time Employees: \***

**Revenue Budget current year: \***

\$  .   
Dollars Cents

**Top 5 funders for the past year, with amount and what support was 'for':**

**(If your organization has received funding from fewer than five donors/grantors in the past year, please just list those from whom you have received funding.) \***

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## PROJECT DIRECTOR INFORMATION

The following questions are about the person who will be heading the project.

**Project Director Name: \***

First

Last

**Project Director Affiliation (Position/Organization): \***

**Project Director Email: \***

**Project Director Phone Number: \***

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**Project Director Address \***

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

**Please upload resume or CV of Project Director \***

No file chosen

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## PROJECT DETAILS

The following questions are about the project for which you seek funding.

**Project Name: \***

**Project Summary:**

**Please write a paragraph that includes a basic description of the project, what you hope to accomplish, and what you hope to learn from it. This summary may be used to publicly describe your project.**

**(maximum length: 100 words) \***

**Request Amount (not to exceed \$2,500): \***

\$  .   
Dollars Cents

## PROJECT NARRATIVE

Consider the following when describing your organization and the proposed Action Grants project in the section below:

1. Organization

- Your organization’s history
- What is the nature of your work? If your work intersects with policy efforts and/or community organizing, please describe how. And if you have a track record in using the arts, humanities, or civic dialogue to respond to the impacts of mass incarceration in local communities or in imagining a world without prisons, please describe how.
- Any significant collaborations with other organizations
- Your organization today and where you hope your organization will be in 3-5 years

2. Project

- A basic description of the project
- To what degree your program is evidence-based
- An approximate timeline for the project
- Any partnerships involved in this project

- Is this a new project? If so, is it a departure from your previous work? What is new and different about it? If not, how is it a continuation of previous efforts?
- How you would describe the 'need' for this project; in other words, describe why it is important

3. Audience

- Describe the communities you regularly serve and how you reach them
- Describe ways in which your program allows for the personal growth, leadership, or voice of participants
- How do you ensure your work centers the voices and experiences of individuals and communities most impacted by mass incarceration?
- Describe any ways that your work allows the perspectives of participants to be shared outside of the criminal justice system with others, and any ways that outside perspectives are shared inside

4. Evaluation

- What are the goals of this project?
- How will you determine if your program or project was successful in meeting its goals?
- How do you plan to document the project?
- What is your main method of evaluating projects?

5. Budget

- How you will use Illinois Humanities support
- Other support you will leverage to make this project happen

**In 750 words or less, describe your proposed Envisioning Justice Place-Based Grant project:**



**PROJECT BUDGET**

Please enter the budget breakdown for this project as requested below.



**Illinois Humanities Requested Grant Funds Budget Breakdown**

**Salaries: \***

\$  .   
 Dollars Cents

**Honoraria: \***

\$  .   
 Dollars Cents

**Travel & Per Diem: \***

\$  .   
 Dollars Cents

**Promotion: \***

\$  .   
 Dollars Cents

**Program Materials: \***

\$  .   
 Dollars Cents

**Supplies, Postage, Telephone, etc: \***

\$  .   
 Dollars Cents

**Equipment: \***

\$  .   
 Dollars Cents

**Facilities: \***

\$  .   
 Dollars Cents

**Other: \***

\$  .   
 Dollars Cents

**Total Illinois Humanities Requested Grant Funds Amount (not to exceed \$2,500.00): \***

\$  .   
 Dollars Cents

**Applicants also can choose to request an additional stipend of \$100 for features such as American Sign Language interpretation or captioning to help make events more accessible to everyone. Do you wish to be considered for this additional grant? \***





**Please describe your plan to make your event accessible for individuals with disabilities. \***

Maximum of 75 words. *Currently Used: 0 words.*

**Please describe how you plan to reach out to people with disabilities in your community. \***

Maximum of 75 words. *Currently Used: 0 words.*

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## PROJECT EVENTS

Please upload a list of project events for which you are requesting funds.

For each event in your list, you must include:

- a. title,
- b. date,
- c. short description, and
- d. estimated audience size.

### Project Events List

Choose File No file chosen

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## PROJECT AUDIENCE AND FORMATS

**Please select up to THREE key audience categories targeted by this project. \***

- |  |  |
|--|--|
| <input type="checkbox"/> African-Americans                     | <input type="checkbox"/> Arab Americans and Middle Eastern Americans |
| <input type="checkbox"/> Artists, Collectors, Etc              | <input type="checkbox"/> Asian-Americans                             |
| <input type="checkbox"/> Business/White Collar                 | <input type="checkbox"/> Community Leaders                           |
| <input type="checkbox"/> Currently Incarcerated Individuals    | <input type="checkbox"/> Formerly Incarcerated Individuals           |
| <input type="checkbox"/> Economically Marginalized Individuals | <input type="checkbox"/> Convicted, Not Incarcerated Individuals     |
| <input type="checkbox"/> Government Officials                  | <input type="checkbox"/> Elders                                      |
|  | <input type="checkbox"/> General Audience                            |
|  | <input type="checkbox"/> Health Care                                 |

- |   |  |
|---|--|
| <input type="checkbox"/> Immigrant Communities    | <input type="checkbox"/> Labor Group/Blue Collar   |
| <input type="checkbox"/> Latino/a                 | <input type="checkbox"/> Native Americans          |
| <input type="checkbox"/> Post secondary – College | <input type="checkbox"/> Post secondary – Graduate |
| <input type="checkbox"/> Professional Group       | <input type="checkbox"/> Religious Leaders         |
| <input type="checkbox"/> Rural                    | <input type="checkbox"/> Scholars                  |
| <input type="checkbox"/> Social Services          | <input type="checkbox"/> Students/Youth            |
| <input type="checkbox"/> Teachers: K-12           | <input type="checkbox"/> Towns & Villages          |
| <input type="checkbox"/> Women                    | <input type="checkbox"/> Urban                     |

**Please select up to THREE key event formats that will be used in this project.**

**We recognize that the event formats indicated here might not align exactly with what you're planning. In such cases, please select the closest approximation(s). \***

- |   |   |
|---|---|
| <input type="checkbox"/> Conference, Symposium, Seminar, Workshop                                 | <input type="checkbox"/> Digital Projects (Web, Social Media Projects)  |
| <input type="checkbox"/> Discussion Program   | <input type="checkbox"/> Exhibition   |
| <input type="checkbox"/> Fellowships (For College/University Faculty Only)                        | <input type="checkbox"/> Festivals/Fairs  |
| <input type="checkbox"/> Literacy Project   | <input type="checkbox"/> K-12 Teacher Project (Institutes, Seminars, Workshops, Fellowships, Awards, Curricular Projects)       |
| <input type="checkbox"/> Media Projects (Film, Television, Radio)                                 | <input type="checkbox"/> Local History Project (Cultural Heritage, Walking Tours, Cultural Trips, Research, Local Oral History) |
| <input type="checkbox"/> Preservation/Access Project  | <input type="checkbox"/> Performances and Presentations (Living History, Chautauqua, Speakers Bureau)                           |
| <input type="checkbox"/> Student Project (History Day, Authors/Scholars in Schools, Oral History) | <input type="checkbox"/> Publication (Brochures, Books, Guides, etc.)   |